

**Charity Registration No. 1138467**

**Company Registration No. 07175202 (England and Wales)**

**THE WEST END COMMUNITY TRUST  
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2015**

# **THE WEST END COMMUNITY TRUST**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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**Trustees**

**C Hacker  
J Chambers  
I A Freeman  
J Dooser**

**Charity number**

**1138467**

**Company number**

**07175202**

**Registered office**

**14 Old Compton Street  
London  
W1D 4TH**

**Independent examiner**

**Shashi Patel  
Heywards Chartered Accountants  
6th Floor, Remo House  
310-312 Regent Street  
London  
W1B 3BS**

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# **THE WEST END COMMUNITY TRUST**

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# THE WEST END COMMUNITY TRUST

## TRUSTEES' REPORT

### FOR THE YEAR ENDED 31 MARCH 2015

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The Trustees present their report and accounts for the year ended 31 March 2015.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Companies Act 2006 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

#### **Structure, governance and management**

The West End Community Trust was incorporated as a private company limited by guarantee on 2 March 2010 (registered number 07175202) and registered with the Charity Commission on 19 October 2010 (registered number 1138467). The charity is governed by its Memorandum and Articles of Association dated 27 September 2010.

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

C Hacker

J Chambers

I A Freeman

J Doerer

#### **Objectives and activities**

The objects of the Trust are:

1. To develop the capacity and skills of persons who are socially and economically disadvantaged, primarily but not exclusively in the West End Ward of the City of Westminster, in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To relieve financial hardship, ill-health and other charitable need, in particular but not exclusively in the West End Ward of the City of Westminster, by providing a forum to enable charitable and other organisations to better co-ordinate their work.
3. Such other purposes that are exclusively charitable according to the laws of England and Wales as the trustees at their absolute discretion may determine.

The Trust has three core activities - the West End Time Bank, the Soho Caring Agencies Forum and the running of community events

The trustees confirm that they have given due consideration to the Charity Commission's published guidance on the public benefit requirement.

#### **Achievements and performance**

The Trust has continued its work in the West End of London. Events have been held throughout the year for the community reaching the more isolated in the area. A needs assessment of the residential population of the area was undertaken which will serve as a valuable guide to directing the Trust's work to those areas where it is most needed. The second EFFECT project was completed and the Food Effect recipe book is now available.

#### **Financial review**

The Trust has had a good year and funding has more than met its commitments. It is currently seeking funding to secure the forthcoming year and is well placed to continue its work in the community.

It is the Trust's policy to retain reserves equivalent to four months' expenditure. The reserves at 31 March 2015 are equivalent to just over six months of expenditure.

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# THE WEST END COMMUNITY TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2015**

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### **Statement of Trustees' responsibilities**

The Trustees, who are also the directors of The West End Community Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



**J Chambers**

Trustee

Dated: 15 December 2015

# THE WEST END COMMUNITY TRUST

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE WEST END COMMUNITY TRUST

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I report on the accounts of the charity for the year ended 31 March 2015, which are set out on pages 4 to 8.

#### **Respective responsibilities of Trustees and examiner**

The Trustees, who are also the directors of The West End Community Trust for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

#### **Basis of Independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Shashi Patel**

Heywards Chartered Accountants  
6th Floor, Remo House  
310-312 Regent Street  
London  
W1B 3BS

Dated: 15 December 2015

# THE WEST END COMMUNITY TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2015

|   | Notes | 2015<br>£ | 2014<br>£ |
|---|-------|-----------|-----------|
| <b><u>Incoming resources from generated funds</u></b>                   |       |           |           |
| Voluntary income  | 2     | 26,650    | 26,015    |
| <b><u>Resources expended</u></b>  |       |           |           |
| <b>Costs of generating funds</b>  |       |           |           |
| Costs of generating donations   |       | 4,000     | 1,500     |
| <hr/>   |       |           |           |
| <b>Net incoming resources available</b>                                 |       | 22,650    | 24,515    |
| <hr/>   |       |           |           |
| <b>Charitable activities</b>  |       |           |           |
| Charitable activities   |       | 23,195    | 16,961    |
| <hr/>   |       |           |           |
| Governance costs  |       | 400       | 300       |
| <hr/>   |       |           |           |
| <b>Total resources expended</b>   |       | 27,595    | 18,761    |
| <hr/>   |       |           |           |
| <b>Net (expenditure)/income for the year/<br/>Net movement in funds</b> |       | (945)     | 7,254     |
| <hr/>   |       |           |           |
| Fund balances at 1 April 2014   |       | 9,384     | 2,130     |
| <hr/>   |       |           |           |
| <b>Fund balances at 31 March 2015</b>                                   |       | 8,439     | 9,384     |
| <hr/>   |       |           |           |

All funds are unrestricted.

All activities are classed as continuing.

# THE WEST END COMMUNITY TRUST

## BALANCE SHEET

AS AT 31 MARCH 2015

|   | Notes | 2015<br>£      | £                   | 2014<br>£      | £                   |
|---|-------|----------------|---------------------|----------------|---------------------|
| <b>Fixed assets</b>                                   |       |                |                     |                |                     |
| Tangible assets                                       | 7     |                | 198                 |                | 263                 |
| <b>Current assets</b>                                 |       |                |                     |                |                     |
| Cash at bank and in hand                              |       | 10,466         |                     | 15,382         |                     |
| <b>Creditors: amounts falling due within one year</b> | 8     | <u>(2,225)</u> |                     | <u>(6,261)</u> |                     |
| <b>Net current assets</b>                             |       |                | <u>8,241</u>        |                | <u>9,121</u>        |
| <b>Total assets less current liabilities</b>          |       |                | <u><u>8,439</u></u> |                | <u><u>9,384</u></u> |
| <b>Income funds</b>                                   |       |                |                     |                |                     |
| Unrestricted funds                                    |       |                | <u>8,439</u>        |                | <u>9,384</u>        |
|   |       |                | <u><u>8,439</u></u> |                | <u><u>9,384</u></u> |

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2015. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the Board on 15 December 2015

  
J Chambers  
Trustee

Company Registration No. 07175202





# THE WEST END COMMUNITY TRUST

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

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| <b>3 Total resources expended</b> | <b>2015</b>          | <b>2014</b>   |
|-----------------------------------|----------------------|---------------|
|                                   | <b>£</b>             | <b>£</b>      |
| <b>Costs of generating funds</b>  |                      |               |
| Costs of generating donations     | <b>4,000</b>         | 1,500         |
| <b>Charitable activities</b>      |                      |               |
| <u>Charitable activities</u>      |                      |               |
| Activities undertaken directly    | <b>23,195</b>        | 16,961        |
| <b>Governance costs</b>           | <b>400</b>           | 300           |
|                                   | <u><b>27,595</b></u> | <u>18,761</u> |

### 4 Activities undertaken directly

Direct costs - social activities £21,195 (2014 £13,711).

Administration including recruitment, marketing and accounting £2,000 (2014 £3,250).

### 5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year.

### 6 Employees

There were no employees during the year. The Trust engages project workers to assist in the achievement of its objectives.

# THE WEST END COMMUNITY TRUST

## NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2015

### 7 Tangible fixed assets

|                                      | Fixtures,<br>fittings &<br>equipment<br>£ |
|--------------------------------------|---|
| <b>Cost</b>                          |   |
| At 1 April 2014 and at 31 March 2015 | 350                                       |
| <b>Depreciation</b>                  |   |
| At 1 April 2014                      | 87  |
| Charge for the year                  | 65  |
| <b>At 31 March 2015</b>              | <b>152</b>                                |
| <b>Net book value</b>                |   |
| At 31 March 2015                     | 198                                       |
| At 31 March 2014                     | 263                                       |

### 8 Creditors: amounts falling due within one year

|          | 2015<br>£ | 2014<br>£ |
|----------|-----------|-----------|
| Accruals | 2,225     | 6,261     |